

南華大學學生更改個人資料申請表

NHU Application Form for the Change of Personal Information

申請日期： 年(Year) 月(Month) 日(Day)

中文姓名 Chinese Name		英文姓名 English Name		連絡電話 Mobile Phone	
學號 Student ID No.		系所 Department		年級 Grade	
學生學制 Category	<input type="checkbox"/> 大學日間部 Undergraduate <input type="checkbox"/> 進修學士班 Bachelor Program Of Extension Education <input type="checkbox"/> 碩士班 Master's Program <input type="checkbox"/> 碩士專班 Master's Program <input type="checkbox"/> 博士班 Doctoral Program				
更改項目 Items of Change	<input type="checkbox"/> 姓名 Name <input type="checkbox"/> 出生日期 Birth date <input type="checkbox"/> 身分證字號 I.D. Number <input type="checkbox"/> 戶籍地址 Actual Permanent Address				
檢附資料 Required Documents	1. 在校生： <input type="checkbox"/> 檢附戶籍謄本(正本)a original of the household registry certificate. <input type="checkbox"/> 檢附身分證(影本)a copy of your front and reverse page of I.D. card. 2. 畢業生： <input type="checkbox"/> 檢附戶籍謄本(正本)a original of the household registry certificate. <input type="checkbox"/> 檢附身分證(影本)a copy of your front and reverse page of I.D. card <input type="checkbox"/> 檢附學位證書正本 As for graduating students, diplomas are also required.				
變更前 Before					
變更後 After	〔若更改項目為姓名，請一併提供變更後英文姓名〕				
申請人簽章 Applicant		領取人簽章 Signature	<input type="checkbox"/> 在校生：原有學生證換發新卡(請參看說明3) Receive the new student I.D. card(read instruction 3) <input type="checkbox"/> 畢業生：領回學位證書正本 Receive the original copy of diploma.		
註冊組經辦人 Administrative Assistant	註冊組組長 Division Administrator		教務長 Dean of Academic Affairs		

說明 Instructions：

1. 依據學則第六十六條規定辦理。

The procedure is set in accordance with the sixty sixth articles of the Regulations of Academic Affairs.

2. 畢業證書若需更改姓名或出生日期，請檢附畢業證書正本，申請表格請至教務處網頁下載申請，需另付工本費100元。

For the change of name or birth date on the diploma, please apply for reissuing diploma(As for graduating students, diplomas are also required.). Please go to the website of Academic affair and download, an administration fee of NTD 100 is required.

3. 學生證若有其他原因與遺失、損毀、更換名字、換照片(換)補發者，請至教務處網頁下載申請，需另付工本費200元。

If the student ID card has other reasons, it is lost, damaged, changed name, change photo (change), Please go to the website of Academic affair and download, an administration fee of NTD 200 is required.